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| **University of Konstanz****Department of Politics and Public Administration** |  |

**Application form for exams and papers**

(Please, use this form only if a digital application through ZEuS is not possible)

**Surname: Given name(s):**

**Student-ID number: Date of birth:**

**E-Mail address:**

**Phone number:**

**Postal address:**

**Programme in Politics and Public Administration:**

**BA PO10 Major [ ]  BA Minor Politics [ ]  BA Minor Public Admin. [ ]**

**Teacher training PO** **[ ]  Master PO [ ]  Promotion [ ]**

**Other department [ ]**

**Other programme: …………………………………………………………………………………………………**

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| **Exam Nr. Zeus²** | **Course instructor** | **Course title** | **Exam dates** **1. 2.** | **Assignment Modul/Study Area²** | **Relevant: yes/no³** |
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1. Only forms that are used in the case of a non-possibility to apply digitally through ZEuS/Examinations will be processed. Please, be assured you have filled in the complete form. An uncompleted form will be equally treated as if you have not applied at all.
2. The For the correct assignment of the examination, please indicate the Module (Bachelor) or the Study Area (Master) to which the examination should be assigned. You will find the Modules/Study Areas and Exam Numbers in ZEuS under My Studies > Study Planner with Module Planner.
3. Relevant “yes” means: Examination has to be assigned to the indicated department (see column 3). Relevant “no” means: Examination will be completed voluntarily. There is no formal recognition of the course desired and the indication of the assignment number is therefore not necessary.
4. Please respect the relevant registration periods.
5. **Please hand in this form at:**

University of Konstanz

 Prüfungssekretariat, FB Politik- und Verwaltungswissenschaft

 Raum D 349 - Fach 74

 Universitätsstraße 10

 78467 Konstanz

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 Place, Date Signature