

Welcome to Konstanz!

Introductory session for students of the master's programme Politics and Public Administration

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Main questions at this stage

- **Enrolment**
- **Housing**
- **Welcome Programme**
- **(Visa)**
- **Preparation**
- **Course Selection**

Welcome to Konstanz!

Outline:

- **Programme Overview**
- **International Cooperation**
- **Course Selection**
- **Formalities**
- **Corona – Social Activities**
- **Internships**

Programme Overview

The Department

- You mainly study at the Department of Politics and Public Administration
- Currently 17 chairs and 8 adjunct professors
- Areas of investigation/study: political/state theory, German politics and public administration, local/regional politics, international relations, conflict resolution and post-conflict reconstruction, policy analysis, comparative politics, management, empirical methods
- You are also allowed to take in courses offered by other departments



Excellence Funding for the Cluster “The Politics of Inequality” 2019-2026: Great Success for the Department’s Researchers

The German Research Foundation (DFG) and the German Council of Science and Humanities (WR) announced that the research concept entitled “The Politics of Inequality: Perceptions, Participation and Policies” will receive substantial financial support during the years 2019 and 2026. The Cluster of Excellence “The Politics of Inequality: Perceptions, Participation and Policies” investigates the links between inequality and political processes. At the epicentre of the project lies the analysis of the cycle comprising the perception of political inequality, political mobilization and policy-making.



Programme Overview

Development of Study Programmes

- Department founded in 1968
- Until 2003 “Diplom in Verwaltungswissenschaft”
 - Compulsory 6-7 month internship, high degree of internationalisation
 - Department constantly top-ranked, “Konstanz-Modell”
- 2003/2005: Introduction of B.A. and M.A. (Bologna Reform)
- 2008: Two double degree programmes (Barcelona and Grenoble)
- Since 2010: eight double degree options
- Since 2017: All existing double degree options in one single programme

Programme Overview



Head of Department:
Prof. Florian Kunze



Dean of Studies:
Prof. Christina Zuber



Chair Examination Board
MA Programmes:
Prof. Gerald Schneider

Programme Overview

Relevant Contact Persons

- Study Advisor Master Programmes:
Werner Palz, D 350
- Examination Office:
Tim Blankenhorn, D 323
- Erasmus Exchange
Kathrin Ebel, D 325
- Admin. Heads of Department:
Werner Palz, D350, and Michael Schuhmacher, C301

2. International Cooperation

Four Ways of Studying Abroad:

- Erasmus
- Overseas exchange
- Double Degree
- Internship

2. International Cooperation

Application deadlines

- USA/Canada (incl. DD Rutgers)

2 Nov 2022

- Erasmus Exchange

1 Feb 2023

- DD Barcelona, Grenoble, Gothenburg, Utrecht, Nottingham, Warwick, Essex, Prague

1 Feb 2023



2. International Cooperation

Erasmus:

- Department has more than 90 partner universities
- Nearly 60 partners also offer exchange on MA-level
- Different specializations possible

2. International Cooperation

Overseas Exchange:

- 4 options in the US/Canada Rutgers, Amherst, Toronto, Waterloo
- 2 options in Latin America Santiago, Cuenca
- 10 options in Asia Tel Aviv, Delhi Shanghai, Singapore, Seoul, Taipei...
- 2 options in Africa Cape Town, Johannesburg
- 2 options in Australia/NZ Sydney, Wellington

2. International Cooperation

Double Degree:

- Spend one year in KN and one year abroad and receive two degrees
- Exchange is possible both in year one and two
- Recognition of ECTS guaranteed
- Tuition fees / scholarships vary depending on chosen option

2. International Cooperation

Internships:

- Approx. 50% of students do internship during MA, often as a gap-semester
- Internship database (BA and MA students)
- Alumni network (Konnet)

2. International Cooperation

Information Sessions Study Abroad

1. Overseas Exchange + Double Degree

Wed, 9th Nov **Exact dates will be announced via e-mail**

2. Erasmus Exchange

Northern Europe: **Fri, 11 Nov**

Southern Europe: **Fri, 18 Nov**

Eastern Europe: **Fri, 25 Nov**

3. Start of Summer Semester (April 2023): Info session for all MA students planning to go abroad: funding, course selection, MA thesis

3. Course Selection

Majors

- Degree awarded: MA in Politics and Public Administration
- 3 Fields of Specialization:
 - Comparative Politics and Public Policy, CPPP
Responsible: Prof. Breunig, Prof. Zuber, Prof. Weidmann and Prof. Busemeyer
 - Management and Public Administration, MAPA
Responsible: Prof. Kunze, Prof. Boerner, Prof. Thomann and Prof. Mergel
 - International Relations, IR
Responsible: Prof. G. Schneider, Prof. Hoeffler, Prof. Spilker and Prof. Leuffen

Plus 4 optional, additional specialisations....

3. Course Selection

Second Specialisations

- Optional specialisation possible:
 - In study area 4, students have to earn a total of 28 ECTS. If 21 out of these ECTS come from one of these areas, students obtain a second specialisation.
 - Credits in these areas can be earned in Konstanz or abroad.
- Social Sciences Methods
- European Integration
- Political Economy and Inequality
- Conflict Studies
 - First and second specialisation will be listed on your degree certificate

3. Course Selection

Methods – Intensive Course

10th to 22rd October: Mon, Wed, Fri, Mon, Wed, Fri

10.00h-13.00h

PD Dr. Michael Herrmann

Library / Online Resources

Introduction to the library

18st October, 13:30-15:00h, D 436

or

27th October, 9:00-10:00h, online

Ms Judith Heeg

(see also next slide)

Introduction to IT and library services for master's students

When: Tuesday, October 18, 2022, 1:30 - 3:00 p.m.

Where: D 436

What: Services offered by the Communication, Information, Media Center (KIM): University account, access to literature, IT services, study spaces ... and answers to your questions about the KIM services

Who: Judith Heeg, Subject Librarian for Politics and Public Administration

→ Especially for those who are new to the University of Konstanz, but also for those who want to refresh their knowledge

Alternative date

Thursday, October 27, 2022, 8:15 - 9:45 a.m.

online (<https://bbb.uni-konstanz.de/b/jud-vtd-gvq>)



3. Course Selection

Study Areas

Study Area 1: Methods

20%

- Research Design I (9 cr)
- Research Design II (9 cr)
- Information Literacy (5 cr)
- Colloquium (4 cr)

Study Area 2: Theoretical and Empirical Foundations

20%

- Basic Seminar I (7 cr)
- Basic Seminar II (7 cr)

Study Area 3: Applied Methods and Theories

24%

- 3 Seminar (à 7 cr)

Study Area 4: Elective Courses

36%

60%


- Elective Course I (7 cr)
- Elective Course II (7 cr)
- Elective Course III (7 cr)
- Elective Course IV (7 cr)

Master's Thesis (30 cr)

40%

3. Course Selection

MA Politics/Public Administration – Course Choice –

Sem. Credits	Study Area 1 Methods	Study Area 2 Theoretical and Empirical Foundations	Study Area 3 Applied Methods and Theories	Study Area 4 Elective Courses
1. 28cr	Research Design I 9cr Information Literacy 5cr	Basic Seminar I 7cr Basic Seminar II 7cr		
2. 30cr	Research Design II 9cr		Seminar I 7cr	Elective Course I 7cr Elective Course II 7c
3. 32cr	Colloquium 4cr 		Seminar II 7cr Seminar III 7cr	Elective Course III 7cr Elective Course IV 7cr
4. 30cr			Master's Thesis (4 Months) 30cr	

3. Course Selection - Double Degree I

Double MA students who spend their first year in Konstanz and the second year abroad are recommended to take the following seminars at the U of Konstanz:

Sem. Credits	Study Area 1 Methods	Study Area 2 Theoretical and Empirical Foundations	Study Area 3 Applied Methods and Theories	Study Area 4 Elective Courses
1. 30cr	Research Design I 9cr	Basic Seminar I 7cr Basic Seminar II 7cr	Seminar I 7cr	
2. 30cr	Research Design II 9cr		Seminar II 7cr	Elective Course I 7cr Elective Course II 7c

3. Course Selection - Double Degree I

- If Basic Seminars in Konstanz are full – please chose Advanced Seminars instead – Basic Seminars can also be recognized from abroad
- Keep in mind that, at the end of the second year, a professor from Konstanz and the partner university will be co-supervising your final thesis.
- Get in contact with possible professors already during year 1 and make pre-arrangements.
- At the end of year 2 – hand in necessary forms at Konstanz (regarding courses taken and MA thesis)

3. Course Selection - Double Degree II

Double MA students who have spent their first year abroad and will spend the second year in Konstanz are recommended to take the following seminars at the U of Konstanz:

Sem. Credits	Study Area 1 Methods	Study Area 2 Theoretical and Empirical Foundations	Study Area 3 Applied Methods and Theories	Study Area 4 Elective Courses
1. 30cr	Research Design I 9cr	Basic Seminar I 7cr (Basic Seminar II 7cr*)	Seminar I 7cr (Seminar II 7cr*)	
2. 43cr	Research Design II 9cr Colloquium 4cr		Master's Thesis (4 Months) 30cr	

* Either Basic Seminar or Advanced Seminar

3. Course Selection - Double Degree II

- At the beginning of year 2, come to the office of the study advisor and bring:
 - Copy of Transcript of Records
 - Form regarding recognition of courses
- Keep in mind that, at the end of the second year, a professor from Konstanz and the partner university will be co-supervising your final thesis.
- Follow the admin. procedures regarding MA thesis (application deadline etc.)

3. Course Selection

Additional Courses?

- Study Area 4: up to two seminars can be taken from other areas (social sciences)
- Optional:
 - Language Courses: “Sprachlehrinstitut” SLI,
 - Key Competences
- Courses can be listed on transcript but do not count towards the degree

European Integration Summer School

- Kristiansand, Norway, July 2023
- Possibility to earn 7 ECTS, fully recognized for the Konstanz' Master
- Apply from 1 February 2023 (Deadline 1 March 2023)
- <http://www.uia.no/en/studier/european-integration-summer-school-eiss>



4. Formalities

Course calendar & Registration

ZEuS:

<https://zeus.uni-konstanz.de/>

4. Formalities

ZEuS



Master Programmes	
+	General Linguistics (88153H)
+	Biological Science (88027H)
+	British and American Studies (88913H)
+	Chemistry (88032H)
+	Information Engineering / Computer and Information Science (88781H)
+	German Literature (88904H)
+	Economics (88179H)
+	Ethnology and Sociology (88194H)
+	European Master in Government (88178H)
+	Mathematical Finance (88777H)
+	Early Childhood (92054H)
+	History (88068H)
+	History (88668H)
+	Teacher Education Degree Physics (85128H)
+	Studies in European Culture (88045H)
+	Life Science (88033H)
+	Linguistik
+	Literature, Art, and Media Studies (88992H)
+	Literature-Art-Media (88 992H 2014 New Examination Regulations from the WT 2014/15)
+	Mathematics (88105H)
+	Mathematical Finance (88776H)
+	Molecular Material Science (88034H)
+	Multilingualism (88900H)
+	Nanoscience (88994H)
+	Eastern Europa: History-Media (88944H)
+	Philosophy (88127H)
+	Physics (88128H)
+	Political Economy (88729H)
+	Politics and Public Administration (88176H)

4. Formalities

Recommendations

- Sign in on MAILING LISTS:

<https://www.polver.uni-konstanz.de/service/infos/maillinglisten/>

One mailing list for all students at the department and another mailing list especially for MA students

4. Formalities

Registration for courses/exams

- Registration period: between 10 Dec 2022 and 15 Jan 2023
- Electronic platform: ZEuS
- List of transaction numbers
- Attention: No registration possible after 15 January!

4. Formalities

Tuition Fees

- Admin. fee and contribution to student union (179 € /Semester)
- Besides: Tuition fees (1500 €/Semester) introduced in Baden-Württemberg in 2017 for **non-EU students**
- Student status = benefits (Mensa, Bus, Kindergeld, Bafög)
- Also students who are **studying abroad** have to pay fees (incl. double degree students and interns)

Important Note

Your fellow student Felix Klein and Jonas Engel organize a field trip to the Black Forest and other activities!

If you have any questions, please do not hesitate to reach out.

- ma.polver.hiwi@uni-konstanz.de

5. Internships

Many options to integrate a voluntary internship into curriculum

e.g. gap semester in 3rd or 4th semester – or internship after MA thesis

some DD tracks with mandatory or optional internship (Grenoble, Utrecht, Gothenburg)

Excellent database for internships and funding options:

<https://www.polver.uni-konstanz.de/studium/bachelor/bapolver/praktika/praktikumsboerse/interne-praktikumsboerse/>



The KIM

IT- and Library Services

Short Introduction Services Communication, Information, Media Centre (KIM)

Foto: Inka Reiter

University Account

Uni-Email

Communication regarding the University or forwarding to private account Info KIM

ZEuS

Central enrolment and student portal; courses and exams; Reservation library study spaces
Login ZEuS

ILIAS

E-Learning-Plattform Login ILIAS

WLAN

„eduroam“; Installation CAT-Tool necessary

VPN

Virtual Private Network = Data gateway between your device and the campus network of the University; Installation Cisco-Client necessary

Cloud

University Cloud: storage, backup, sharing. Platform for collaboration Info KIM

Copy, Print &
Scan

Via UniCard; one-time registration at a printer with your University Account

Digital library

Local catalogue

Search for books, E-books,
Journals, DVDs

Sie befinden sich hier: Einfache Suche

SUCHMENÜ
Einfache Suche
Erweiterte Suche
Suche verfeinern
Thematische Suche
SERVICE
Bibliothekskonto / PIN
Leseausweis beantragen

Einfache Suche

Suchbegriff/e » Suchaspekt »

Beliebig ▾

Mit einem * hinter dem Suchbegriff können Sie beliebige Wortendungen mitsuchen.

KonSearch

Local catalogue + databases



Digital library

EZB

electronic journals



DBIS

Subject specific databases



TIPS

Office365 for students, 3,99 €/year

<https://www.kim.uni-konstanz.de/en/services/software-and-hardware/general-software/office365-and-windows-10-for-students-and-university-staff/>

Antivirus program Sophos Endpoint Security

<https://www.kim.uni-konstanz.de/e-mail-und-internet/it-sicherheit/sicheres-endgeraet/software-gegen-schadprogramme/>

Further information, contact

<https://www.kim.uni-konstanz.de/en/services/learning-and-working/new-student/>

Library Information

Questions regarding literature research and general questions regarding KIM
Email: beratung.kim@uni-konstanz.de

IT-Support

Assistance with problems regarding your University account and technical support
Email: support@uni-konstanz.de

Subject specialist

Contact person for literature requests and complex literature research problems
Email: fachreferat.pol-soz@uni-konstanz.de
Ms Judith Heeg

Konstanz...



Konstanz...



Konstanz...



The surroundings...



The surroundings...



**Thank you for your
attention!**

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